

## Background Check Process Letter

Boys to Men New Mexico (BTMNM) has arranged for the firm of SearchLink, LLC to do all of our background check processes, for New Mexico and Nationwide, on all men who plan to participate in the Rites of Passage Adventure Weekend and Boys To Men Mentoring Network, including core staff, mentors, men of service, and anyone else. **ANY man that has not completed both background checks will NOT be permitted to participate in the program on any level.**

### Here is how it works:

Fill out the *Investigation Release and Consent Form* to perform the search. Please read, print out and sign this form, providing the information requested. Most searches take 72 hours or longer to complete. You will receive a copy of your search results by e-mail or U.S. mail as per your request circled on the bottom of the Consent/Release Form.

**Payment for this one time FEE is \$30.00 payable to BOYS TO MEN** (if applying to staff a ROPA, this can be included in the staffing fee for a total of \$180). **Form will not be processed without payment.**

Contact us in advance to notify IF you cannot fax as this will delay this process:

**Mailing Address:**        **BTMNM**  
                                  **Attn: David River**  
                                  **614 Franklin Ave.**  
                                  **Santa Fe, NM 87505**  
                                  **(or)**  
**Fax to:**                    **505-629-4467**

### **State and National Background Search Process**

SearchLink, LLC puts your information into the system to verify it. This process yields the addresses at which you have lived during the last ten years. If you have only lived in New Mexico during that time, the search ends there. If you have other addresses, those states, counties, or localities will be contacted to find out if you have any felony convictions through the courts there. **\*\*\*IF you have had more than 2 addresses outside NM in the last ten years additional efforts will be required and your fee might go up to cover a more extensive search.** A copy of your results are sent to you via email or mail, as per your preference on your consent form. A copy is sent to Craig McClain, founder of Boys To Men (B2M) Network, in San Diego, for their national insurance coverage and liability, which covers our center as well.

### **This information is private and will not be shared for any reason.**

This is a boiler-plate legalese that allows the investigating firm to do what they have to do to complete their work. Please be assured that no one is going to prod into every dusty corner of your past life for information. Most of us have a trail of mistakes in our lives, and if you were prosecuted for drug offenses, DUI, tax delinquency, etc., these will not affect your participation in BTMNM. Bottom line, we are trying to keep sexual perpetrators out of the program. A record of sexual assault, abuse, or harassment; domestic violence; or physical abuse of children is likely to send up a red flag. Other violent offenses involving weapons may or may not lead to questions. Offenses against children are the most likely to cause a problem.

### ***Please do this ASAP within the next few days!***

BTMNM appreciates that it takes guts to open one's "past files" for this purpose. We also know that you agree that the effort involved is worth it, in order to ensure safety and a positive experience for the boys in the program.

***Thanks for helping making this program safe***

**INVESTIGATION RELEASE and CONSENT FORM**  
**SearchLink, LLC BACKGROUND CHECK**

As a prospective Staff member for the Rites of Passage Adventure Weekend (ROPA) and/or Mentor for BTMNM, I hereby agree to the following:

**GENERAL CONSENT TO BACKGROUND INVESTIGATION**

As a condition of my work with BTMNM, I grant permission to the organization to investigate my personal history. I understand that the scope of this investigation is limited to any felony convictions that have taken place in CA, as well as, nation wide during the past ten years. I understand that BTMNM have contracted with SearchLink, LLC, to perform this investigation.

**CONSENT TO CONTACT GOVERNMENT AGENCIES**

I further give permission to BTMNM , through SearchLink, LLC, to contact and receive information from any federal, state, or local court regarding my judicial history, if any. I consent to the release of such information to SearchLink, LLC, and to the designated agent of BTMNM.

**COOPERATION WITH INVESTIGATION**

I agree to fully cooperate in this background investigation, and to sign any waivers or releases that may be necessary to obtain access to relevant information. I understand that I will receive a copy of the results of this investigation, and that these results will be destroyed after the designated agent of BTMNM has reviewed them.

**AGREEMENT**

This agreement represents the entire understanding relating to this investigation. BTMNM and SearchLink, LLC shall be entitled fully to rely on this agreement. I understand that I have no guarantee of a position with, as a Staff member of, or as a Mentor for BTMNM, and that the organization may determine not to utilize my services for any lawful reason.

_____	_____
Signature	Printed Name
_____ - _____ - _____	_____
Social Security Number	E-mail Address
_____	____/____/____
Mailing address	DOB
_____	_____
City	State
	Zip

*I would like my results: (Circle One)*    Mailed    Emailed